

**761—924.11(324A) Project applications.**

**924.11(1)** Project applications shall be submitted to the department.

**924.11(2)** Each application shall contain:

*a.* General information, including the transit system name, contact person, mailing address, email address, telephone number, and fax number.

*b.* A project data sheet. The data sheet shall include the following:

(1) A brief description of the project and its purpose, project justification and anticipated benefits to the transit program.

(2) Cost information including total project cost and an itemized breakdown of project components (including transit vs. nontransit costs).

(3) The proposed implementation schedule.

(4) A statement of the applicant's ability to complete the project.

(5) A sketch of the project.

*c.* Documentation of project justification.

*d.* A resolution from the governing body of the sponsoring transit system endorsing the project and authorizing the necessary local funding match.

[ARC 3194C, IAB 7/5/17, effective 8/9/17]